



Juliana Ford | Residence Representative | May 2024 | 15 hours

Hours Breakdown
 (Meetings, events and activities that I've attended in my role, with an hours breakdown)

ORS Winter Formal Preparations - 2 hours
 After discussion with Housing Services, began the beginning stages for ORS's Winter Formal event for the fall term. Reached out to multiple venue's for initial quotes, as well as decorating services available as well.

GFC Prep & Meeting in Lethbridge - 7 hours
 Traveled to Lethbridge to attend the GFC and GFC Prep meeting on May 6th.

ORS Operations Team Structuring & Documentation - 3 hours
 After reflecting on the previous terms changes to how ORS committees are structured and the roles of OPS members, further restructuring has started on my behalf in order to clearly state the expectations specifically.
 OPS member expectations based on each role is in progress, with the goal of outlining these roles more consistently as well as for reference for the Exec team and OPS. This will create a better understanding between these roles and the entirety of ORS, as well as set expectations explicitly to support OPS members more in the future.

General Assembly Meeting - 3 hours
 Virtually attended the first general assembly meeting of the 2024/2025 academic year.

Highlights and Reflection's
 (Information of note, what went well, what did not)

The beginning stages of incoming term ORS planning has been great, and I have really enjoyed taking feedback and insight from my previous term on ORS Exec to inform my understanding and structuring of this incoming team.
 My major highlights have been tinkering with a new organizational system for ORS resources which will be a significant aid for the upcoming team, designing our shirts again, as well as getting to meet some of the GA/ULSU Exec at GFC.

<p>Projects In Progress</p> <p>(Projects that I am currently working on, who I am working with, what resources do I require)</p>	<p>Residence-Wide Discord Server Roll-Over - Contacting previous Residence Rep. Tyler Andersen in order to be given ownership of our residence-wide server, add new ORS members, and remove previous ones.</p> <p>Continuing progress on OPS roles documentation</p> <p>Continuing progress on Winter Formal</p> <p>Starting Residence-Wide event/initiative planning for the upcoming term</p>
<p>Completed Projects</p> <p>(Projects that I have completed, what went well, what did not, and why)</p>	<p>No completed projects currently, as no current timelines have a deadline this month.</p>
<p>Challenges</p> <p>(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.)</p>	<p>My largest constraint this month has been working mostly independently, as feedback is important to me. Exec's differing schedules during the summer means collaboration is less frequent, but to combat this I will be ensuring that I am reaching out frequently and consistently in order to ensure we are all in agreement and working together.</p>
<p>Goals Accomplished</p> <p>(Kept up with regular duties &/or accomplished additional goals)</p>	<p>Regular duties were maintained, and all summer duties have been in progress continuously.</p>
<p>Current/Upcoming Tasks</p> <p>(Upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with)</p>	<ul style="list-style-type: none"> • Finalizing incoming ORS President duties (Shirts, team bonding, cabaret booking, Winter Formal, etc.) • Check-In with incoming OPS members to collaborate on upcoming events or ideas/needs they have identified within their roles. • Reaching out to On/Off Campus stakeholders surrounding ORS collaboration, as well as planning intentional programming for the upcoming term.
<p>Goals for Next Month</p> <p>(What I would like to accomplish next month as a ULSU representative)</p>	<ul style="list-style-type: none"> • Residence-Wide Discord Server roll over has been completed • OPS documentation has been finalized • Incoming ORS President duties are near completion